



TCYSA Payment Policy for the TwinsTots Program

Once a player is registered for the TCYSA TwinsTots Program, refunds may be given, minus a \$10 administrative fee, depending on the timing of the request.

Refund requests must be made in writing via e-mail to the TwinsTots Director and the e-mail must include the player's name, parent's name and the address to which the refund should be sent. For families without access to e-mail, a letter of request may be mailed to the TCYSA at PO Box 362, Clemmons, NC 27012.

- 1) For requests received a minimum of three (3) weeks prior to the first week of your player's session, a refund will be issued in full, minus a \$10 administrative fee.
- 2) For requests received between three week period and the first scheduled session, a 50% refund , minus the \$10 administrative fee.
- 3) Refund requests received after the first scheduled session which are not due to family relocation or medical reason documented by a physician will not be honored.